Action and Recommendation Tracker
Performance & Corporate Services Overview & Scrutiny Committee

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The action and recommendation tracker enables the Committee to monitor progress against agreed actions and recommendations. The tracker is updated with the actions and recommendations agreed at each meeting. Once an action or recommendation has been completed or fully implemented, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker.

KEY	No progress reported	In progress	Complete

Recommendations:

Meeting date	Item	Action/recommendation	Personnel	Completion date	Last reviewed	Update/response
30/09/22	Citizens' Jury	That the Council develops a clear plan as to how any future Citizens' Juries would best be incorporated within the wider policy-development and decision-making processes of Council.	Martin Reeves (accountable) Simon Harper (Responsible)		21.09.23	Issues around Citizens' Juries and other forms of citizen input into policy development are currently being discussed as part of the Future Governance Working Group. Until decisions are made concerning how they are used this recommendation is on pause.
19.01.23	Updated Strategic Plan and	The Performance and Corporate Services Overview and Scrutiny	Lorna Baxter		21.09.23	It is taken that this item is completed, having not received any

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	Funding and Budget Proposals 2023/24 – 2025/26	Committee **RECOMMENDS** that the Council demonstrates due regard to capacity building within the organisation to tackle social problems and resultant inequalities.						recommendations concerning this at the last, workforce-focused meeting of PCSOSC.
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee **RECOMMENDED** that Cabinet report back to the Performance and Corporate Services Overview and Scrutiny Committee as large capital projects develop in addition to oversight by the Audit and Governance Committee.	Kathy Wilcox,		13.07.23		The Budget & Business Planning Process for 2024/25 will include the development of proposals to be added to the capital pipeline. The Committee can ask for updates at any future meeting on specific issues, or the general capital spending update which goes to Cabinet. Moving forward the Chair and vice Chair BMMR briefings will also include capital monitoring.
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee **RECOMMENDED** that Cabinet Members for Finance and Corporate Services maintain a close ongoing dialogue to ensure effective ongoing monitoring of both the revenue and capital sides	Kathy Wilcox,		13.07.23		Scrutiny chairs are briefed on the key issues included in each Business Management & Monitoring Report. Updates on the Capital Monitoring Report can be included in these briefings during 2023/24.

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		of the budget, with said Cabinet Members reporting proactively to the Committee on any in-year areas of concern as soon as reasonably practicable.					
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee **RECOMMENDED** that that in the next budget the Council provides a table showing the inflation outturn versus budget estimates.	Kathy Wilcox,		13.07.23	Inflation pressures were set out separately in all the Budget & Business Planning reports for 2023/24 and the intention is to do the same for 2024/25. The Business Management & Monitoring Reports include the impact of pay inflation uplifts agreed nationally compared to budgeted pay inflation. The budget assumptions for each year reflect the impact of the National Living Wage increase agreed for each April on the rates that the council pays for contracts.
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee **RECOMMENDED** that that the Council develops a revenue pipeline of projects whose order of priority is justified by agreed principles, including their contribution	Kathy Wilcox,		13.07.23	A revenue pipeline will be developed and the priority considered as part of the 2024/25 Budget & Business Planning Process.

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		towards the Council's strategic aims.				
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee **RECOMMENDED** that the Council give closer consideration in forthcoming financial years to mainstreaming tackling the climate crisis as a principle of budget design with proposals evaluated at the earliest opportunity according to their impact on the Council's climate targets. The decision making should be able to be evidenced in the presentation of the budget and accompanying narrative.	Kathy Wilcox, Climate Team and Policy Team		13.07.23	Climate priorities & impacts will be considered as part of the Budget & Business Planning process for 2024/25 alongside the council's other priorities. A green financing strategy is being developed during 2023/24 and will be used to inform the Budget & Business Planning process for future years. Where any revenue or capital proposals are primarily driven by the council's climate targets these will be highlighted as part of the Budget & Business Planning reports.
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee **RECOMMENDED** that the Council works with parish, town, city and district councils to develop a clearer understanding over the financial and legal issues involved in joint working with regards to tree-planting.	Bill Cotton (accountable) Andy Lederer (responsible)		21.09.23	Woodland Creation Accelerator Fund (WCAF) roles (=1.6FTE for 2 Years) have been in post since May 2023 and they have been busy building networks and creating resources for all LAs and communities to be able to utilise to address these issues, specifically promoting watering

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							and initial aftercare for newly planted trees. In addition, they are drafting a Funding Matrix to signpost individuals / organisations / groups / LAs on what funding is available, who can access it, what type of schemes would apply and whether it is for public / private sites
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee **RECOMMENDED** that the Council tracks and reports on a) the number of trees it is responsible for planting over the next year, and b) the net impact once trees which have been cut down are also considered.	Bill Cotton (accountable) Andy Lederer (responsible)		21.09.23		a) The County Council has planted 464 standard trees during the last planting season, 2022-23. 450 of those trees have been planted within the curtilage of the Public Highway and an apple orchard (14 trees, 2x 7 varieties) was created at Wantage CSS, an OCC Property site. At least 26 trees have been vandalised, stolen or died due to a lack of water since they were planted. We have undertaken a full audit, completed in July 2023 and currently under review, to ascertain if any further losses have been suffered.

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| 19.01.23 | Cost of Living | The Committee **RECOMMENDED** that the Council report regularly to the Locality meetings on the spending and activity relating to the cost of living within that locality. | | | 21.09.23 | As per its previous response from Cabinet, , the council is working on broader long-term plans for tackling financial inequality and deprivation and officers would welcome invitations from locality committees to engage on the distinct circumstances of each local area as part of the engagement, policy development and action planning process.

Emerging data on differentials between areas in spend can be addressed when the committee considers this item at its extraordinary meeting. |

Actions:

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19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	That the Cabinet Member for Finance provide a response in writing outlining how the Committee's comments and recommendations from the previous year's	Calum Miller, Cabinet Member for Finance		13.07.23	In discussion with the Scrutiny Officer it is suggested that the Committee is provided with this information and an update on the how the recommendations made in

		budget scrutiny had been incorporated into budget management over the previous 12 months.				the last budget round by Scrutiny have been implemented at the start of the new budget scrutiny cycle.
28.04.23	Communications and Engagement Strategy	That an interactive session is set up between Comms and members to look at the consultation portal.	Tom Hudson and Rachel Brolly		21.09.23	Done
28.04.23	Work plan	That a briefing is set up between PCSOSC members and the Chief Executive to discuss Scrutiny issues	Tom Hudson		21.09.23	Done
21.07.23	Business Transformation	To provide PCSOSC with the detailed risk register for the Business Processes Transformation Project	Andrew Richards		21.09.23	Completed 21.09.23
21.07.23	EDI Action Plan	To provide PCSOSC with a large-print version of the EDI Action Plan	Stephen Fairhurst Jones		21.09.23	The EDI Action Plan is a living document. The team is shortly to conclude its next iteration, which allows for comments made PCSOSC. To ensure members are provided with an up to date version we intend to provide members with an easy-read version of the latest action plan as soon as it is available